

## LIST OF PROCUREMENT POLICY NOTES

PPN No	Subject	Date Issued
1	Deposit on Right of Recourse – Appeals	02/12/2013
2	Tendering Period	02/12/2013
3	Bid Bond (Tender Guarantee) Values: <b>Repealed by PPN #31</b>	02/12/2013
4	Estimate Calculation in Tenders	30/01/2014
5	Requests for Samples, CVs and Declaration of Key Experts at Evaluation Stage	30/01/2014
6	Remit of the Evaluation Committees	30/01/2014
7	Requests for Arithmetical Errors	14/07/2014
8	Utilisation of MEAT Award Criteria	18/08/2014
9	Requests for Clarification and Rectifications at Evaluation Stage	18/09/2014
10	Financial Offer Value in Euro	20/10/2014
11	Key Experts	13/01/2015
12	Exclusion of VAT in Contract Value	20/01/2015
13	Extended Recess Periods	25/03/2015
14	Departmental Adjudication Boards	22/05/2015
15	Minimum Indicative Quantities to be requested in a Bill of Quantities	06/07/2015
16	Delivery Lead Time for Provision of Supplies	10/08/2015
17	Issues concerning Direct Order Approvals: <b>Repealed by PPN #32</b>	11/08/2015
18	Clarification Letters issued during the Publication Period	26/08/2015
19	Rectifications Procedure	12/10/2015 12/10/2015 26/08/2015
20	Inclusion of Evidence and Justifications in Evaluation Reports (Updated Evaluation Report)	19/10/2015

<b>PPN No</b>	<b>Subject</b>	<b>Date Issued</b>
<b>21</b>	Performance Guarantee Value	30/11/2015
<b>22</b>	Single Bond and Performance Guarantee	30/11/2015
<b>23</b>	Letters sent to Chairperson and/or Secretary of Evaluation Committee	04/12/2015
<b>24</b>	GPP Certificates	19/01/2016
<b>25</b>	Award Criteria with respect to Security, Cleaning, Clerical and Care Worker Services Contracts	25/04/2016
<b>26</b>	Verification of the Tender Guarantee (Bid Bond) during the Evaluation Process	31/05/2016
<b>27</b>	Obligations of Article 6 of the Energy Efficiency Directive on Procurement of Products, Services and Buildings	28/06/2016
<b>28</b>	Health and Safety issues in respect of Works Tenders including Construction	02/08/2016
<b>29</b>	Requests for Clarifications and Rectifications at Evaluation Stage for Departmental Tenders	02/08/2016
<b>30</b>	Supporting Documents	19/04/2017
<b>31</b>	Bid Bond (Tender Guarantee) Values	15/06/2017
<b>32</b>	Direct Orders below the Local Threshold	19/06/2017
<b>33</b>	Inclusion of Green Public Procurement requirements in Procurement Documents	05/07/2017 19/06/2017
<b>34</b>	Pre-Financing for EU Funded Procurement	20/12/2017 04/09/2017
<b>35</b>	Updated Rectifications Procedure	18/09/2017
<b>36</b>	Contract Award Notice New Mandatory Fields	23/01/2018